



### **ESG Research Analyst**

*Sustainable investment firm that integrates environmental, social, and governance (ESG) factors into its investment process seeks full-time researcher. Applicant will join an entrepreneurial team operating from the downtown Boston office.*

#### **Job Description**

Support the ESG Research team in evaluating the corporate practices of U.S. and global companies (U.S and foreign securities). Aggregate information according to our established process using Internet-based search tools, proprietary databases, third-party information vendors and corporate, NGO, and government reports. Analyze data and prepare written summaries to inform our ongoing assessment of the environmental, social, and governance performance of portfolio holdings and potential investments. Ability to meet deadlines with careful attention to detail and straightforward communication are crucial as is the ability to balance and complete ad hoc requests. Position also requires strong writing skills. Depending on the candidate's skills and the firm's needs, the employee may also be called upon to assist in profiling portfolio holdings, contribute to ESG collateral materials and other firm-wide projects. While a majority of the position responsibilities are completed autonomously, the candidate must be a team player comfortable to work with the investment and client service teams to complete tasks.

Compensation will depend on experience and qualifications.

#### **About the Firm**

Boston Common Asset Management is an investment manager and leader in global sustainability initiatives, specializing in long-only, globally focused equity strategies. The Firm seeks sustainable, long-term capital appreciation by investing in diversified portfolios of high quality companies, incorporating rigorous analysis of financial and environmental, social and governance (ESG) factors. As a shareowner, we urge portfolio companies to improve transparency, accountability and attention to ESG issues. Boston Common managed over \$2.6 billion in assets, including subadvised assets, as of December 31, 2017. The firm currently has 36 employees in two offices. Boston Common, independent and employee owned, is committed to a diverse workforce and encourages employees to participate in community and social outreach.

#### **Qualifications**

College degree required. The position calls for a conscientious, mature, detail-oriented researcher with superior writing and communication skills. Research experience, knowledge of ESG investing, and undergraduate or graduate work in related disciplines are all desirable. We seek an organized worker and systematic thinker who can synthesize patterns from details uncovered in the ESG research process. The successful candidate will be able to handle multiple requests and prioritize effectively while maintaining a positive and flexible attitude. The position requires computer and Internet proficiency and extensive use of Lexis-Nexis, Microsoft Excel (intermediate level - pivot tables, macros and vlookup, for example) and Internet-based database search tools. Familiarity with a Bloomberg terminal, Python and/or VBA as well as quantitative experience and understanding of college level statistics is a plus. The ability to step back from the detailed work to provide a holistic review and incorporate feedback received is essential.

Boston Common Asset Management is committed to fostering a diverse and inclusive work environment because we believe diversity enriches our efforts and aligns with our integrated investment approach. Boston Common Asset Management is a committed Affirmative Action-Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, military/veteran status, sexual orientation, gender identity or expression, marital status, genetic information or any other protected status.

**To Apply: Send resume and cover letter to [recruiting@bostoncommonasset.com](mailto:recruiting@bostoncommonasset.com) using subject line "ESG Research Analyst". No phone calls please.**